

Alperton Community School

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Wembley
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LOWER SCHOOL
Ealing Road
Wembley
Middlesex
HA0 4PW
Tel: 020 8902 2293

Raising Achievement by Learning Together and Caring for Each Other

18 September 2009

Dear Parent/Guardian

I would like to extend a warm welcome from Alperton Community School for those who have just joined us this academic year and for those who have been with us for some time. For the new Year 7's, by now your child will have already begun his/her studies with us and would have had a chance to settle into their new school and environment. I am taking this opportunity to provide you with a Parent Information Pack which has some very useful and important information. These may be subject to change and if so you will be notified. The contents page indicates all the various information that has been included. If you would like to receive this in another language please contact the school on 020 8902 2038/2293.

Below are contact details for the relevant Pastoral Support Assistant (PSA) for each year group should you wish to discuss anything regarding your child's education. You should use these contacts to inform us of any absence.

For Year 7 pupils: Ext 332 or email year7@alperton.brent.sch.uk
For Year 8 pupils: Ext 331 or email year8@alperton.brent.sch.uk
For Year 9 pupils: Ext 303 or email year9@alperton.brent.sch.uk
For Year 10 pupils: Ext 213 or email year10@alperton.brent.sch.uk
For Year 11 pupils: Ext 203 or email year11@alperton.brent.sch.uk
For Year 12/13 pupils: Ext 255 or email 6thform@alperton.brent.sch.uk

This information underpins all of the school's ethos and values, policies and procedures whilst your child is a pupil at Alperton Community School. I know how important it is that parents are aware of our term dates and holidays and any important dates/events throughout the school year so have included these together with some guidance on the various systems we use in the school such as the biometric, the ICT and use of Internet, Parent Pay and Uniform Code for each Key Stage.

Our policies are available and easily accessible on the School Website as well as this Parent Information Pack. Our website address is <http://www.alperton.brent.sch.uk>. All information we regularly post home to parents to raise awareness of events/activities will also be posted onto our website.



The Governors, staff and myself are committed to taking the school forward and will be further developing our parent communication systems. I will of course keep you informed of developments as we go along.

Yours Sincerely



M Rafee
Headteacher

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REPLY SLIP to be returned to your child's form tutor

Name of Student:..... **Tutor group:**.....
Name of Parent/Guardian:.....
Email address:.....@.....
Contact telephone number: Home:.....**Mobile:**.....

Please sign to confirm that you have received and read the contents of this Parent Information Pack and have included with the reply slip the ICT Facilities Agreement and Internet Parental Consent Form attached.

Signature of Parent/Guardian:



Rules for Use of ICT Facilities Agreement and Internet Parental Consent Form

Please complete, sign and return to your child's form-tutor as soon as possible.

Accounts may be disabled after 10 school days where signed forms are not returned.

Pupil Name:

Form:

Pupil's Agreement

I have read and understand the school Rules for *Responsible Computer and Internet Use*. I will use the computer facilities and Internet in a responsible way and obey these rules at all times.

Pupil Signature:

Date:

Parent**'s Consent for Internet Access

I have read and understood the school rules for Responsible Computer and Internet Use and (a) agree to support ACS in upholding these rules; (b) give permission for my son / daughter to access the Internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature or content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from use of Internet facilities.

Parent Signature*:

Date:

Parent**'s Consent for Web Publication of Work and Photographs

I agree that, if selected, my son/daughter's work may be published
(a) on the school LGfL portal (accessible only by the ACS community)
(b) on the school Web site.

I agree that photographs that include my son/daughter may be published

(a) on the school LGfL portal (accessible only by the ACS community)
(b) on the school Web site

...on the understanding that photographs will *not* clearly identify individuals and that full names will *not* be used without express permission.

(please ~~strike out~~ any of (a) to (b) above where you do **NOT** give consent)

Parent* Signature:

Date:

[* the use of the term **Parent** above refers to parent, guardian or any other adult in a position of legal responsibility]

